



Co-op Academy
Bebington

Admissions Policy 2020-21

Agreed/Review by Governors March 2019

Dear Parent,

I hope that you find this booklet useful. It provides information about education at the Co-Op Academy Bebington but in particular our admission policy and arrangements for transfer to secondary school. The booklet is designed to be used by parents who have children in the last year at primary school, those wishing to transfer between secondary schools within Wirral or those who are moving into the area with children of secondary school age.

If you wish for your child to transfer to Co-op Academy in September 2020 you will need to read this booklet carefully. Although our school is an academy we are still part of Wirral's community of schools. We are our own admission authority but have agreed to be part of Wirral's co-ordinated applications process.

This booklet is especially important if your child is transferring in September. It sets out arrangements for allocating (offering) places to our school and the criteria we use in prioritising parental preferences and the procedure for appeals.

We are very proud of our school; the standards of achievement and behaviour are good and we are committed to further improvements.

More detailed information about our school can be obtained from our prospectus or website at www.bebingtonhigh.com

If you choose to send your child to our school I am sure that they will settle happily and achieve to their potential.

Yours sincerely

C. Kelly

Catherine Kelly
Headteacher

Our School

Co-op Academy Bebington is part of the Co-op Academies Trust. The academy takes seriously its role to further build aspirations of the Bebington community for the future. This policy meets statutory requirements regarding admissions whilst still retaining that core aim. In ensuring that we provide the best possible education for our students we work in partnership with all our stakeholders who have responsibility for guiding the direction of the school in a co-operative forum. This means that our students, staff, parents and community groups have a major input into the direction and success of the school. In addition, our trust board support the school in ensuring that we provide outstanding support for students and their parents resulting in our students being happy and successful.

If you would like to discuss our academy status further I will be more than happy to, all you need to do is to contact the school and arrange an appointment.

We are an all ability co-educational inclusive school and welcome all students regardless of ability, gender, culture and disability. We admit students to our school without assessing their ability but may group them according to ability once in the school in certain subject areas.

Admission Arrangements – Introduction

The arrangements described below apply to children born between 1st September 2007 and 31st August 2008. We will not normally offer places in year 7 in our school to children born after 31st August 2008 unless the governors agree to this.

Places in our school are decided by the governing body of our school according to arrangements made in consultation with the Local Authority. The admissions procedure is co-ordinated by the Local Authority. Normally all parents who express a preference for their child to be admitted to our school will be accepted unless there are no places available. The local authority will then allocate a place at the nearest appropriate school with places available.

Admission number

The admission number for the school is 215. Students will be admitted into our school up to this number.

Conclusion

In recent years, the academy has been oversubscribed. The academy is committed to having a fair and transparent system for admissions, and to work in partnership with the Local Authority to ensure this.

Admission criteria to the Co-op Academy Bebington

Applications for our school will be dealt with in order according to the following criteria.

- a. Children who are Looked After or were previously Looked After as defined by the School Admissions Code 2012.
- b. Children of school staff. A member of staff is one who works or has worked for no less than two academic years in the school during term time on a permanent basis. This does not include staff on fixed term contracts, occasional staff or specifically contracted staff.
- c. Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. You need to make it clear why only this school is appropriate for your child's medical needs.
- d. Children who have brothers and sisters (including half-brothers and sisters or step brothers and sisters, and adopted siblings living in the same household) at the school when places are offered.
- e. We will then take account of where your child lives. We will give priority to those students who live nearest to the school. The local authority use a mapping system, based on Ordnance Survey maps, to measure the distance from your home to the school gate nearest to your child's home using the shortest road route, unless it is possible to use a footpath which we consider a safe walking route.

Late applications

The Local Authority will deal with preferences received by 31 October 2019 according to the arrangements described below. Preferences received on or after 1 November 2019 will be dealt with after places have been allocated on 1 March 2020.

Applications received outside the normal admission round, will be allocated a place at the school, if there are places available.

Allocation of places

The Local Authority will tell you if your child has been offered a place at the Co-op Academy Bebington by letter on 1 March 2020. If places are still available after this date, for example because an allocated place has not been taken up, the places will be re-allocated up to the school's admission number. The new offers will be made to children whose parents have shown that they are still interested in a place at the school either by registering an appeal or by telling the Director of Children's Services on the response slip. If there are more requests for places at the Co-op Academy Bebington than there are places available, the local authority will use the same criteria as for the initial allocation. In most cases, the local authority will make the new offers depending on where the children live. If this is the case, a list will be kept in order of those who will have priority because they live nearer the school. No more offers of places will be made until after appeals have been heard, but a waiting list will be held for children whose parents would still like them to be considered for a place at the Co-op Academy Bebington if places become available

in the autumn term. If places become available after the start of the autumn term, they will be offered to children on the waiting list, following the same criteria as when places were first offered. The waiting list will be kept on until the end of the autumn term (20 December 2020).

Sixth form

We offer places to students in our sixth form if they meet the entry requirements and have a positive reference (more details can be found on our website and the sixth form prospectus)

Entry requirements: -

To study level 3 courses (A2, Applied A levels and BTEC) a minimum of five GCSE grade 4/5's or above (or the equivalent) is required. However, in MFL, Mathematics and Science subject's students require a Grade 6.

For level 2 courses (GCSE and BTEC) a minimum of 4 GCSE Grade 1 and above are required

Appeals against admission decisions

If you are not satisfied with an admission decision, you can appeal to our governing body appeals panel.

More details are available by contacting our school.

E-mail: schooloffice@bebingtonhigh.wirral.sch.uk

Tel: 0151 645 4154